



**MOORPARK COLLEGE FOUNDATION  
BOARD OF DIRECTORS MEETING  
June 3, 2020 - 8:00am - Via Zoom**

I. **Opening and Update:** J. Haney

- Meeting was called to order by Chair Haney at 8:03 a.m.
- Meeting minutes from May 14, 2020 were reviewed and unanimously approved.

II. **College President's Report:** J. Sokenu

President Sokenu welcomed everyone to today's meeting and provided the following update:

- The college continues to grapple with the moment that we find ourselves socially. We are currently creating opportunities for dialogue at the college. We know that issues of social injustice and racial inequity are issues that we as a society have to address and the way which we do it at our campus is to only engage in dialogue, but engage in purposeful dialogue that revolves around the values of the college integrity.
- We had a beginning conversation on Monday during our weekly campus update with faculty and staff. We will have a town hall meeting tomorrow 1 p.m. for students to respectfully and culturally address the topic that is clearly of very significance to the continued success of this democracy. We will also have another town hall meeting on Monday for faculty and staff.
- With regard to our summer schedule, Moorpark College is doing well. Our enrollment grew by 42% and some of that is really a function of the fact that our college's reputation as an institution promotes, supports and achieves student completion and success. That is what you see in our transfer rates.
- Our fall enrollment is increasing. We have been working the last couple of years in increasing the number of units students take. We are at 9.3 units in average per student. That's an indicator of success.
- Classes for the fall will be predominantly online. Those courses hard to convert will be the only ones offered on ground for the most part. We are working how we can identify and safely delivery instruction. We are currently offering our Allied courses on campus.
- With regard to our budget, Moorpark College is looking at a close to \$6.6-7 million cut. The reality is we will have to slim our schedule. For classes that are not filling we will need to eliminate those. Our goal is to try not to cut classes and trimming in areas such as travel, supplies, etc. We are continuing to be prudent with our use of funds and continue to apply for grants to supplement cuts as well as continue to look at ways to provide a schedule that meets the needs of community.



VP Rees provided the following update for the Office of Academic Affairs:

- We have exciting things going on. There was a presentation by EATM in YouTube done by Chicken Soup for the Animal Soul which highlighted the EATM program. We also got some nice vides that showcase the virtual internships. Our internships have been continuing with about 30 of them going on this summer; most of them are virtual. In spite of all things going on, activities and class work are all continuing. The focus is on helping students acquire the skills and experiences they need in order to be productive once they graduate.

VP Gebru provided the following update for the Office of Student Support:

- Monica Garcia, interim deal of student learning, will be moving to English, humanities and BIT conduct. We finished our faculty hiring. Two counselors have been hired; one in general counseling and one in EOPS.
- In order to support our dual enrollment efforts, we will be offering courses to support 800 students this fall. We will have a director support our high schools and community with additional outreach efforts.

- III. **K2 Consulting Group Presentation:** K. Kraas  
**Phone conversations with board members**  
**Observations and recommendations**  
**Questions and open discussion** J. Haney

Kathy Kraas from K2 Consulting provided a presentation on her findings and recommendations to the board. PowerPoint presentation attached.

- IV. **Governance Committee** J. Haney  
T. Weaver  
(Attachment I: Governance Committee Commission)  
(Attachment II: Board giving chart)

- Chair Haney thanked Tim Weaver for forming a governance committee (information attached).
- Tim shared that essentially the governance committee will look at the present board as well as opportunities to expand it. It will look at certain community leaders to bring value as Jason had talked about. He mentioned that he's fortunate to be in the largest rotary club in the area and have quite a few significant leaders in the club. He's going to try to use the contacts there to help since the club is in Thousand Oaks, Westlake, Moorpark and Simi Valley. He said he is looking forward to lead this project.



- IV. **Alumni Committee** R. Sundeen (Attachment III: Alumni Committee Minutes)
- Randy provided a synopsis of their 12/6 meeting. He said that an issue they had was not having a college contact which we now have with John. He understood that Tracy's replacement is in the works. He thanked Jason for creating an exit document with the current college graduates. He mentioned that he was advised by Dr. Sokenu that John is working on obtaining the data from the 50<sup>th</sup> anniversary gala so the committee can approach those people. He said that goals and timelines need to be set and that an alumni association needs to be in place through the college. He is hoping this will resume after school starts in the fall.
- V. **Email campaign to graduates** J. Peplinski (Copy of email + survey sent in advance by EOD)
- Jason mentioned that there is a lot of cross over with alumni work. He mentioned that John is putting together a survey for recent graduates. An email with the survey link will be going out. It will ask for information about them and what their next steps are as well as information so they can stay connected to Moorpark College.
- VI. **Marketing Committee** C. Champion (Attachment IV: Marketing Committee Commission)
- Chuck reminded everyone of what was originally discussed back in December of last year. He said that the collection of feedback from stakeholders did not get done. He mentioned reviewing other successful programs. He said that Kathy has done good job in bringing to our attention what needs to be done. He shared the MC Foundation Marketing Committee 2020-2021 responsibilities and thanked Kathy for her work and assistance.
- VII. **Donor and alumni data** J. Loprieno
- John shared that the college gave out \$50,000 in scholarships this year. There will be a press release with information Maria has given him including giving from Sylvia, Tom and our board or individual scholarships. He mentioned that there is a need for a unified database. He spoke about finding some alumni data. He said a new coordinator has been hired as well as two student interns. He added that Jill and Julius were involved in the hiring of the new coordinator.



VIII. **Finance Committee**

J. Clark

- Jennifer shared and explained the MC Foundation profit & loss statement from July 2019 and March 2020. She said it basically shows statement details of revenue from events and contributions of about \$54,000 through 3<sup>rd</sup> quarter. Contributions through donors equal \$246,000. Income through 3<sup>rd</sup> quarter is approximately \$300,000. She clarified that they are physical donations. She said most of the contributions are scholarships for specific purposes. The second part of the report details expenses. There have not been much expenses because there are not many employees. She stated that a budget committee needs to be formed to start working on the upcoming budget. She mentioned that Michele Perry said that budget was never entered into QuickBooks and will need to look back at previous minutes to see when the 2019-2020 budget was approved.

IX. **Adjournment**

Meeting was adjourned at 9:53 a.m.

**NEXT MEETING:  
Wednesday, July 2020  
8:30 a.m.  
Zoom**