

**MOORPARK COLLEGE
STUDENT FILM OR PHOTOGRAPHY PERMIT**

Class _____ Instructor Name _____

Student Name _____ Cell Phone # _____

Student Email Address _____

Type of Project:

Feature Film () Broadcast Television () Commercial () Print Ad ()

Shoot Date(s) _____ Hours Requested _____

Location(s) Requested: _____

Please provide a brief summary of the subject/action in your film:

Instructor Signature /Date

Moorpark College Approval/Date

Filming Guidelines

1. All requests to modify this application must be made in writing and submitted to the College Business Services Office. The only person who may approve modifications is Leanne Colvin.
2. The Applicant shall make no alterations or additions to the facilities without written consent of the College Business Services Office. If alterations or additions are agreed to and made, the Applicant will restore the facility to its original condition at the expense of the Applicant prior to the end of filming.
3. It is important that the Moorpark College community have some access to the college's facilities. Permission to film is contingent upon the film crew allowing students and staff access, when necessary, to all locations where filming is taking place.
4. Filming equipment shall be set up in a manner that does not create safety hazards. Mats and other cable coverings must be used when cables are laid out across a walkway.
5. All construction, equipment set-up, and other activities associated with filming must be conducted safely and in accordance with OSHA and Ventura County Fire Department standards.
6. Noise levels should be kept as low as possible. Amplified Sound is not permitted without express permission of the College Business Services Office.
7. Appropriate behavior and respect shall be shown by all members of the film crew towards students, staff and guests of the College.
8. If, in the opinion of the ranking MC Police Officer on Campus, the activity of the filming is hazardous to public safety, the MC Police Officer shall have the authority to terminate the filming. If the MC Police Officer determines the hazard has been corrected, the filming may continue.

I have read and understand these guidelines and agree to the requirements set forth in this document. I understand that any substantive change in the above information will require resubmission of this application.

Student Signature

Date