



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2020-2021

Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Adhere to the approval processes of noncredit curriculum in accordance with VCCCD policy and Title 5 regulations
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Guide and support Culturally Responsive Curriculum
- Explore options for granting Credit for Prior Learning (CPL)

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input checked="" type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Marnie Melendez	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input checked="" type="checkbox"/> Erik Reese	
CTE Faculty Liaison (non-voting)	<input checked="" type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input checked="" type="checkbox"/> Ana Barcnas	
Student Representative (non-voting)	<input checked="" type="checkbox"/> Gasia Benlian	
Faculty member per department (Quorum is 12 out of 23 voting members)		
Articulation Officer	<input checked="" type="checkbox"/> Letrisha Mai	
Dean	<input checked="" type="checkbox"/> Robert Cabral	
Dean	<input checked="" type="checkbox"/> Howard Davis	
Dean	<input type="checkbox"/> Carol Higashida	
ACCESS/Learning Skills	<input checked="" type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input checked="" type="checkbox"/> Veronique Boucquey	
Business	<input checked="" type="checkbox"/> Ruth Bennington	<input type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input checked="" type="checkbox"/> Tiffany Pawluk	
Child Development/Education	<input type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input checked="" type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> Vacant	
English/ESL	<input checked="" type="checkbox"/> Wade Bradford	
Health Sciences	<input checked="" type="checkbox"/> Christina Lee	
Kinesiology, Athletics & HED	<input checked="" type="checkbox"/> Adam Black	
Librarian	<input checked="" type="checkbox"/> Danielle Kaprelian	
Life Sciences	<input checked="" type="checkbox"/> Beth Miller	
Mathematics	<input checked="" type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input checked="" type="checkbox"/> Candice Larson	<input checked="" type="checkbox"/> Kelsey Stuart
Performing Arts	<input checked="" type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input checked="" type="checkbox"/> Erik Reese	
Social Science	<input checked="" type="checkbox"/> Hugo Hernandez	
Visual Arts	<input checked="" type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:05 pm
- Guests: Vance Manakas, Matthew Morgan, and James Song

II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- Amendment to agenda: adding CJ M06 to Consent Agenda for DE only

III. REVIEW AND APPROVAL OF MINUTES FROM OCTOBER 6, 2020

- Co-Chair Letrisha Mai called for a motion to approve the October 6, 2020, Meeting Minutes. Ruth Bennington motioned for approval. Howard Davis seconded the motion. The motion carried with no votes against, and no abstentions.

IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

A. Consent Agenda

1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
ANTH M01L	1	A1	X	ANTH 115L	Biological Anthropology Lab	Spring 2021	Approved with 14 votes
ANTH M03	3	B2	X	ANTH 150	Archaeology	Summer 2020	Approved with 14 votes
ANTH M06	3	B2	X		Introduction to Native American Studies	Spring 2021	Approved with 14 votes
ANTH M15	3	B2	X		Egyptology: Archaeology of the Land of the Pharaohs	Fall 2020	Approved with 14 votes
ANTH M17	3	B2	X		Forensic Anthropology	Spring 2021	Approved with 14 votes
ART M90	3		X	ARTS 220	Beginning Printmaking I	Fall 2020	Approved with 14 votes
AST M01L	1	A2	X		An Introduction to Astronomy Laboratory	Fall 2020	Approved with 14 votes
BIOL M12A	2		X		Environmental Control and Process Support	Fall 2020	Approved with 14 votes
BIOL M13	4		X	BIOT 150X	Introduction to Biotechnology	Fall 2020	Approved with 14 votes
BIOT M02A	2		X		Environmental Control and Process Support	Fall 2020	Approved with 14 votes
BIOT M10	4		X	BIOT 150X	Introduction to Biotechnology	Fall 2020	Approved with 14 votes
CJ M03	3	B2	X		Community Relations	Fall 2020	Approved with 14 votes
CJ M09A	2	E2	X		Bujinkan Fundamentals-Practical Self-Defense	Fall 2020	Approved with 14 votes
CJ M09B	2		X		Bujinkan Intermediate - Practical Self-Defense	Fall 2020	Approved with 14 votes
CJ M10	3		X		Tactical Patrol Procedures	Fall 2020	Approved with 14 votes
CS M10P	4		X		Python Programming	Fall 2020	Approved with 14 votes
DANC M17	0.5 - 2	E2	X		Musical Theater Dance	Fall 2020	Approved with 14 votes
DANC M40	2	E2	X		Ballet Variations	Fall 2020	Approved with 14 votes
EATM M15B	0.5		X		Wildlife Education II	Fall 2020	Approved with 14 votes
EATM M19	2		X		Animal Nutrition	Fall 2020	Approved with 14 votes



Outline Revision(s): (continued)

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
EATM M21A	1		X		Animal Training I	Fall 2020	Approved with 14 votes
EATM M21B	1		X		Animal Training II	Fall 2020	Approved with 14 votes
EATM M21C	1		X		Animal Training III	Fall 2020	Approved with 14 votes
EATM M23B	2		X		Elementary Veterinary Care II	Fall 2020	Approved with 14 votes
EATM M24	1		X		Avian and Herptile Care	Fall 2020	Approved with 14 votes
EATM M26	1		X		Applied Primate Behavior	Fall 2020	Approved with 14 votes
EATM M27	2		X		Animal Ethical & Legal Issues	Fall 2020	Approved with 14 votes
EATM M34	0.5		X		Practical Résumés for Animal Professionals	Fall 2020	Approved with 14 votes
EATM M36	0.5		X		Effective Interviews for Animal Professionals	Fall 2020	Approved with 14 votes
ENGL M47	3		X		Literary Magazine Publication	Spring 2021	Approved with 14 votes
ESL M03	4		X		Advanced ESL	Spring 2021	Approved with 14 votes
ESL M901	61.25-70 Hours		X		High-Beginning Noncredit ESL	Spring 2021	Approved with 14 votes
ESL M902	61.25-70 Hours		X		Low-Intermediate Noncredit ESL	Spring 2021	Approved with 14 votes
ESL M903	61.25-70 Hours		X		High-Intermediate Noncredit ESL	Summer 2021	Approved with 14 votes
ESL M904	61.25-70 Hours		X		Advanced Noncredit ESL	Spring 2021	Approved with 14 votes
GR M01	3		X		Introduction Intro to Digital Fabrication	Fall 2020	Approved with 14 votes
HED M03	3	E1	X		Nutrition, Fitness, and Stress Management	Spring 2021	Approved with 14 votes
HED M05	3	E1	X	KIN 101	First Aid, CPR and Emergency Procedures	Spring 2021	Approved with 14 votes
ICA M03B	1	E2	X		Inter/Cross Country-Men/Off Se	Spring 2021	Approved with 14 votes
ICA M10B	1	E2	X		Intercollegiate Track - Men/Off Season	Spring 2021	Approved with 14 votes
ITAL M102	4	C2	X		Elementary Italian II	Fall 2020	Approved with 14 votes
KIN M23	1	E2	X		Walking for Fitness	Spring 2021	Approved with 14 votes
LS M02	3		X		Basic Writing Skills	Fall 2020	Approved with 14 votes
LS M07A	3		X		Basic Math Skills I	Fall 2020	Approved with 14 votes
LS M07B	3		X		Basic Math Skills II	Fall 2020	Approved with 14 votes
MUS M09A	3	C1	X	MUS 105	Music History I	Spring 2021	Approved with 14 votes
MUS M09AH	3	C1	X	MUS 105	Honors: Music History I	Fall 2020	Approved with 14 votes
MUS M09B	3	C1	X	MUS 106	Music History II	Spring 2021	Approved with 14 votes
MUS M09BH	3	C1	X	MUS 106	Honors: Music History II	Spring 2021	Approved with 14 votes
MUS M18	1		X	MUS 180	Jazz Ensemble	Fall 2020	Approved with 14 votes
MUS M25C	2		X	MUS 172	Class Piano-Intermediate I	Fall 2020	Approved with 14 votes
MUS M25D	2		X		Class Piano-Intermediate II	Fall 2020	Approved with 14 votes
OPTI M02	3		X		Optical Dispensing Theory I	Fall 2020	Approved with 14 votes
OPTI M03	3		X		Optical Materials Theory II	Fall 2020	Approved with 14 votes



Outline Revision(s): (continued)

Course	Units	GE	D E	C-ID	Title	Effective Semester	Notes
OPTI M06	3		X		Contact Lens Theory I	Fall 2020	Approved with 14 votes
OPTI M07	3		X		Contact Lens Theory II	Fall 2020	Approved with 14 votes
PHYS M01	3	A2	X		Descriptive Physics	Spring 2021	Approved with 14 votes
PHYS M01L	1	A2	X		Descriptive Physics Laboratory	Spring 2021	Approved with 14 votes
PHYS M10B	4	A2	X	PHYS 110 (with PHYS M10BL)	General Physics II	Spring 2021	Approved with 14 votes
PHYS M10BL	1	A2	X	PHYS 110 (with PHYS M10B)	General Physics II Laboratory	Spring 2021	Approved with 14 votes
RADT M03	4		X		Advanced Radiographic Technique	Spring 2021	Approved with 14 votes
RBT M01L	0.25		X		RBT: Clinical Applications	Spring 2021	Approved with 14 votes
Honors Courses					Please see attached Excel sheet:	Fall 2020	Approved with 14 votes

2. Course Deletion(s): a. L. Mai: these courses have been replaced with noncredit courses.

Course	Units	GE	DE	C-ID	aTitle	Effective Semester	Notes
CIS M100	1.5				Keyboarding Speed and Accuracy	Fall 2020	Approved with 14 votes
CIS M102	1.5				Microsoft Outlook	Fall 2020	Approved with 14 votes
CIS M120	3				Microsoft Word	Fall 2020	Approved with 14 votes
CIS M124	3				Microsoft Excel Part I	Fall 2020	Approved with 14 votes
CIS M140	3				Intro to Info Systems	Fall 2020	Approved with 14 votes

3. Curricular Modification(s): no items to discuss.

4. Revised Program(s): a. M. Morgan: program updated with a new courses approved for CSU GE to LIST C.

Title	Effective Semester	Notes
Philosophy (AA-T)	Fall 2020	Approved with 14 votes

B. Action Agenda:

1. New Course(s): a. V. Manakas: increase offerings for our in-season athletes

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
ICA M35B	1	E2	X		In-Season Conditioning for Athletic Competition	Fall 2021	Approved with 13 votes

2. Revision(s): no items to discuss.

3. New Program(s): no items to discuss.

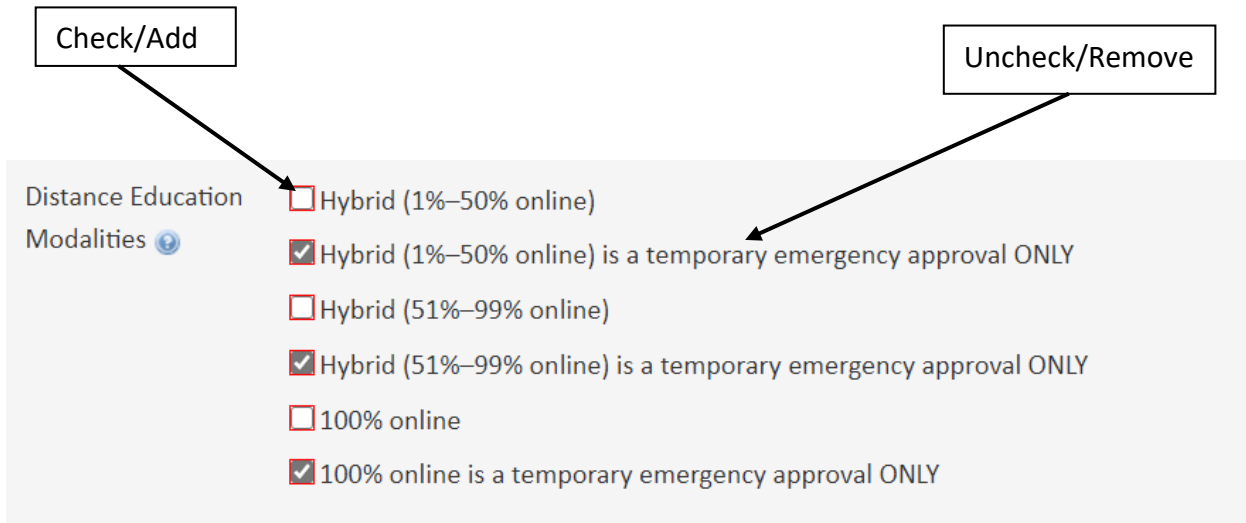
V. DISCUSSION ITEMS

- **American Ethnic Studies (AES)**
 - M. Rees: Amendment to Title 5 of the California Code of Regulations to modify California State University (CSU) General Education (GE) requirements will now include a course addressing ethnic studies. There are four groups under Ethnic Studies: African America, Asian American, Indigenous, and Latin X.
 - Lower division 3-unit course
 - Must be taught by Ethnic Studies Department
 - Additional information to follow
 - H. Hernandez provided information for Moorpark College:
 - Lead faculty: Patricia Colman
 - Beginning with Chicano Studies, and will add other studies (African, Asian, and Indigenous) in the near future
 - L. Mai: new AES course should be approved by February 2021 and CSU submission, and ready to offer for Fall 2021
- **Distance Education (DE) Addendum with FOMA** (please see Co-Chair Report)

VI. REPORTS AND INFORMATION

A. Co-Chair Report

- Upon further discussions between curriculum co-chairs and the VPAA, it was determined that the proposal shared at the last meeting in regards to the revision of the DE Addenda will not be a best curricular practice because we do not have the authority to declare such blanket statements. Therefore, the curriculum co-chairs are proposing the following:
- The curriculum team will revise the DE Addenda for any course that was submitted for blanket DE approval in the Summer and Fall of 2020 under the emergency clause by removing the check marks for the “emergency” and adding the check marks for a regular Hybrid and/or 100% DE option. Please advise within a week, by Tuesday 10/27/20, if you decline this assistance, in which case, the discipline faculty will then be responsible for the DE addenda changes. However, if we do not hear any objections, then the revision work by the curriculum team will begin on Wednesday, 10/28/20. Example below:



- S. Relle shared the following information with the members:
 - Courses that are being offered in the Spring which were not offered in the summer or the fall must have a DE addendum.
 - If not, they need to have one. So that means it has to come to curriculum immediately.
 - Courses that have had a DE addendum from years ago (CurricUNET) or added a DE addendum under normal teaching conditions, they are fine.
 - Courses that added a DE addendum due to the pandemic under the blanket DE approval will follow the directions above (diagram)

- B. DTRW-I:** no item to report.
- C. Articulation:** no item to report.
- D. Subcommittee/Workgroups:** no item to report.
- E. New Curriculum Approvals at the State (CCCCO):** no item to report.

Meeting adjourned at 2:02pm

The next Curriculum Committee Meeting is scheduled for:

November 3, 2020



2020-2021 1 st Tuesday 1:00pm - 2:20pm & 3 rd Tuesday 1:00pm - 2:20pm	
2020	2021
9/1/20	1/19/21
9/15/20	2/2/21
10/6/20	2/16/21
10/20/20	3/2/21
11/3/20	3/16/21
11/17/20	4/6/21
12/1/20	4/20/21
	5/4/21