



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2020-2021

Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Adhere to the approval processes of noncredit curriculum in accordance with VCCCD policy and Title 5 regulations
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Guide and support Culturally Responsive Curriculum
- Explore options for granting Credit for Prior Learning (CPL)

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input checked="" type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Marnie Melendez	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input checked="" type="checkbox"/> Erik Reese	
CTE Faculty Liaison (non-voting)	<input checked="" type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input checked="" type="checkbox"/> Ana Barcnas	
Student Representative (non-voting)	<input checked="" type="checkbox"/> Gasia Benlian	
Faculty member per department (Quorum is 12 out of 23 voting members)		
Articulation Officer	<input checked="" type="checkbox"/> Letrisha Mai	
Dean	<input checked="" type="checkbox"/> Robert Cabral	
Dean	<input type="checkbox"/> Howard Davis	
Dean	<input checked="" type="checkbox"/> Carol Higashida	
ACCESS/Learning Skills	<input checked="" type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input checked="" type="checkbox"/> Veronique Boucquey	
Business	<input checked="" type="checkbox"/> Ruth Bennington	<input type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input checked="" type="checkbox"/> Tiffany Pawluk	
Child Development/Education	<input checked="" type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input checked="" type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> Vacant	
English/ESL	<input type="checkbox"/> Wade Bradford	
Health Sciences	<input checked="" type="checkbox"/> Christina Lee	
Kinesiology, Athletics & HED	<input type="checkbox"/> Adam Black	
Librarian	<input checked="" type="checkbox"/> Danielle Kaprelian	
Life Sciences	<input checked="" type="checkbox"/> Beth Miller	
Mathematics	<input checked="" type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input checked="" type="checkbox"/> Candice Larson	<input checked="" type="checkbox"/> Kelsey Stuart
Performing Arts	<input type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input checked="" type="checkbox"/> Erik Reese	
Social Science	<input checked="" type="checkbox"/> Hugo Hernandez	
Visual Arts	<input checked="" type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:06 pm
- Guests: Celine Park, Peter Parrish, and Roger Putnam

II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- Co-Chair Letrisha Mai called for a motion to amend the Curriculum Committee agenda and remove course MAKR M901 from the ballot. There were technical glitches that prevented a complete Technical Review of the course. Ruth Bennington motioned for approval. Tiffany Pawluk seconded the motion. The motion carried with no votes against, and no abstentions.

III. REVIEW AND APPROVAL OF MINUTES FROM DECEMBER 1, 2020

- Co-Chair Letrisha Mai called for a motion to approve the December 1, 2020, Meeting Minutes. Ruth Bennington motioned for approval. Veronique Boucquey seconded the motion. The motion carried with no votes against, and one abstention: Tiffany Pawluk.

IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

A. Consent Agenda

1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
BUS M32	3		X		Entrepreneurship and Small Business Management	Fall 2021	Approved with 15 votes
BUS M33	3		X	BUS 125	Business Law	Fall 2021	Approved with 15 votes
BUS M35	3		X		Sales Techniques	Fall 2021	Approved with 15 votes
BUS M37	3		X		Marketing	Fall 2021	Approved with 15 votes
BUS M39	3		X	BUS 115	Business Communication	Fall 2021	Approved with 15 votes
BUS M41	3		X		Principles of Retailing	Fall 2021	Approved with 15 votes
BUS M80	1-4		X		Internship In Business	Fall 2021	Approved with 15 votes
CNSE M18	4		X		Cisco System Computer Networking A	Fall 2021	Title change and update Approved with 15 votes
CNSE M19	4		X		Cisco System Computer Networking B	Fall 2021	Title change and update Approved with 15 votes
KIN M87	1	E2	X		Volleyball	Fall 2021	Approved with 15 votes

2. **Course Deletion(s): no items to discuss.**

3. **Curricular Modification(s): no items to discuss.**

4. **Revised Program(s):**

Title	Effective Semester	Notes
Art History (AA-T)	Fall 2021	Approved with 15 votes



B. Action Agenda:

1. New Course(s):

- a. C. Douglass: HOSP M80 was created to provide an opportunity for students to complete an internship in the field of Hospitality.
- b. C. Sadnik: MAKR M910 and M920 are the beginning of new noncredit courses in MakerSpace. M910 will focus on how to use Adobe Illustrator and entry-level design. M920 will focus on safely and effectively use key equipment in vinyl cutting and printing.

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
HOSP M80	1-4		X		Internship In Hospitality Management	Fall 2021	Approved with 15 votes
KIN M22	3		X		Fitness for Youth, Women, and Seniors	Fall 2021	Faculty not available. To be scheduled for CC 2/2/2021
MAKR M901	4 Hours		X		Introduction to MakerSpace and MakerSpace Safety	Fall 2021	Tech. glitch. Rescheduled for Tech. Review 1/21/2021, and CC 2/2/2021
MAKR M910	8 Hours		X		Adobe Illustrator for the MakerSpace I	Fall 2021	Approved with 15 votes
MAKR M920	8 Hours		X		Vinyl Cutting and Printing I	Fall 2021	Approved with 15 votes

2. Revision(s): no items to discuss.

3. New Program(s):

- a. R. Putnam: emerging market with a greener footprint and there's an increased demand in the Photovoltaic industry, and will provided students options. The two courses for this certificate have already been approved.

Title	Effective Semester	Notes
Solar Tech Certificate of Completion	Spring 2021	noncredit Approved with 14 votes

V. DISCUSSION ITEMS

A. Cultural relevant curriculum (Mary Rees)

- Focus on the instructional piece of social justice, and recommending a Curriculum Equity Workshop for the summer of 2021.
- Motion to approve a Curriculum Equity Workshop. L. Mai motioned for approval. Tiffany Pawluk seconded the motion. The Curriculum Committee approved and unanimously recommends a Curriculum Equity Workshop.
- Interested faculty please notify L. Mai, M. Rees, or S. Relle
- Details to follow

VI. REPORTS AND INFORMATION

A. Co-Chair Report

- S. Relle: The Credit for Prior Learning (CPL) group have two scheduled meetings:
 - Campus meeting: Friday, January 22, 2021,
 - District meeting: Thursday, January 28, 2021
- There are about 5-6 in the group. There is an open invitation to faculty, anyone that may be interested may participate. Please email S. Relle.



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- B. **DTRW-I** – nothing to report.
- C. **Articulation** – nothing to report.
- D. **Subcommittee/Workgroups** – nothing to report.
- E. **New Curriculum Approvals at the State (CCCCO)**: none to report at this time.

Meeting adjourned 1:48pm

The next Curriculum Committee Meeting is scheduled for:

February 2, 2021

2020-2021 1 st Tuesday 1:00pm - 2:20pm & 3 rd Tuesday 1:00pm - 2:20pm	
2020	2021
9/1/20	1/19/21
9/15/20	2-2-21
10/6/20	2/16/21
10/20/20	3/2/21
11/3/20	3/16/21
11/17/20	4/6/21
12/1/20	4/20/21
	5/4/21