



Curriculum Committee

Reviews and recommends new courses, new programs, modifications to existing courses and programs, and graduation requirements in support of the College mission. Curricular recommendations follow the prescribed on-campus processes which may include presentation to the District Technical Review Workgroup-Instruction (DTRW-I) and thereafter submission to the Board of Trustees for approval. All revised and new curriculum is submitted to the State Chancellor's Office for chaptering and/or approval.

GOALS for 2020-2021

Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Adhere to the approval processes of noncredit curriculum in accordance with VCCCD policy and Title 5 regulations
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Guide and support Culturally Responsive Curriculum
- Explore options for granting Credit for Prior Learning (CPL)

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input checked="" type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Marnie Melendez	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input checked="" type="checkbox"/> Erik Reese	
CTE Faculty Liaison (non-voting)	<input checked="" type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input checked="" type="checkbox"/> Ana Barcenas	
Student Representative (non-voting)	<input checked="" type="checkbox"/> Gasia Benlian	
Faculty member per department (Quorum is 12 out of 23 voting members)		
Articulation Officer	<input checked="" type="checkbox"/> Letrisha Mai	
Dean	<input checked="" type="checkbox"/> Robert Cabral	
Dean	<input checked="" type="checkbox"/> Howard Davis	
Dean	<input checked="" type="checkbox"/> Carol Higashida	
ACCESS/Learning Skills	<input checked="" type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input checked="" type="checkbox"/> Veronique Boucquey	
Business	<input checked="" type="checkbox"/> Ruth Bennington	<input type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input checked="" type="checkbox"/> Tiffany Pawluk	
Child Development/Education	<input checked="" type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input checked="" type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> <i>Vacant</i>	
English/ESL	<input type="checkbox"/> Wade Bradford	
Health Sciences	<input checked="" type="checkbox"/> Christina Lee	
Kinesiology, Athletics & HED	<input checked="" type="checkbox"/> Adam Black	
Librarian	<input checked="" type="checkbox"/> Danielle Kaprelian	
Life Sciences	<input checked="" type="checkbox"/> Beth Miller	
Mathematics	<input checked="" type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input checked="" type="checkbox"/> Candice Larson	<input type="checkbox"/> Kelsey Stuart
Performing Arts	<input checked="" type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input checked="" type="checkbox"/> Erik Reese	
Social Science	<input type="checkbox"/> Hugo Hernandez	
Visual Arts	<input checked="" type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:03 pm
- Guests: Robert Darwin, Brandon Elliott, Jeffrey Kreil, Shannon Macias, and Priscilla Mora

II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- S. Macias: thanked Curriculum team for helping with the [Curriculum Submission Guide for CourseLeaf](#) found on the [Curriculum Committee Resources](#) page. S. Relle thanked Shannon Macias and Edmond Garcia for creating this guide.

III. REVIEW AND APPROVAL OF MINUTES FROM JANUARY 19, 2021

- Co-Chair Letrisha Mai called for a motion to approve the January 19, 2021 Meeting Minutes. Letrisha Mai motioned for approval. Ruth Bennington seconded the motion. The motion carried with no votes against, and one abstention: Robert Salas.

IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

A. Consent Agenda

1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
CNSE M56	3		X		Advanced Linux and Security	Fall 2021	Title change. Approved with 12 votes

2. **Course Deletion(s): no items to discuss.**
3. **Curricular Modification(s): no items to discuss.**

4. Revised Program(s):

Title	Effective Semester	Notes
Nuclear Medicine Certificate of Achievement	Fall 2021	Approved with 12 votes

B. Action Agenda:

1. New Course(s):

- a. R. Bennington: ACCT M80 was created for those students interested in an accounting related internship.
- b. J. Kreil: KIN M22 is intended for students wishing to continue their education and plan to work with specific populations.
- c. C. Sadnik: MAKR M901 introduces the concept of MakerSpace in general, and safety protocols. It is the first of the MakerSpace noncredit courses, and will be part of a certificate in the near future.
- d. B. Elliott: MUS M100, M120, M134, M180, M210, and M230 are new courses created for students who plan to transfer, and are required to be enrolled in an ensemble course every semester of residency.



Course	Units	GE	D E	C-ID	Title	Effective Semester	Notes
ACCT M80	1 - 4		X		Internship in Accounting	Fall 2021	Approved with 12 votes
KIN M22	3		X		Fitness for Youth, Women, and Seniors Youth, Women, and Senior Training for Fitness Professionals	Fall 2021	Approved with 12 votes
MAKR M901	4 Hours		X		Introduction to MakerSpace and MakerSpace Safety	Fall 2021	Approved with 12 votes
MUS M100	1		X	MUS M180	Advanced Concert Choir	Fall 2021	Approved with 12 votes
MUS M120	2		X	MUS 185	Advanced Vocal Ensemble	Fall 2021	Approved with 12 votes
MUS M134	2		X	MUS 185	Advanced Contemporary Vocal Ensemble	Fall 2021	Approved with 12 votes
MUS M180	1		X	MUS 180	Advanced Jazz Ensemble	Fall 2021	Approved with 12 votes
MUS M210	1		X	MUS 180	Advanced Wind Ensemble	Fall 2021	Approved with 12 votes
MUS M230	1		X	MUS 180	Moorpark Symphony Orchestra - Advanced	Fall 2021	Approved with 12 votes

2. **Revision(s): no items to discuss.**

3. **New Program(s): no items to discuss.**

V. DISCUSSION ITEMS

A. Credit for Prior Learning (CPL) updates

- Recently revised AP 4235 and BP 4235 were reviewed.
- Updates are in the following areas: military service, credentials and license, and student created portfolios.
- Concern: CPL accepted as elective or GE, but schools outside of CSU system might decide differently. Response: changes are too new, and all schools might change their process to support students with prior learning experience.
- Next meeting February 18, 2021

B. Culturally Relevant Curriculum updates

- Tammy Coleman will help coordinate an equity audit workshop for this summer. Details coming soon.
- Katie Booth is presenting equity workshops. Those interested please may email Mary Rees.
- Updates will be provided at every Curriculum Committee meeting.

C. Program Narratives and Labor Market Information

- S. Relle reviewed program information in CourseLeaf.

D. Catalog updates

- Request for catalog edits will be emailed beginning the first week in February.
- Catalog edits are due by early May.



VI. REPORTS AND INFORMATION

A. Co-Chair Report

- CourseLeaf glitches continue, please notify L. Mai or A. Barcenas if help is needed.

B. DTRW-I

C. Articulation

D. Subcommittee/Workgroups

E. New Curriculum Approvals at the State (CCCCO): none to report at this time.

Meeting adjourned 2:11 pm

The next Curriculum Committee Meeting is scheduled for:

February 16, 2021

2020-2021 1 st Tuesday 1:00pm - 2:20pm & 3 rd Tuesday 1:00pm - 2:20pm	
2020	2021
9/1/20	1/19/21
9/15/20	2-2-21
10/6/20	2-16-21
10/20/20	3/2/21
11/3/20	3/16/21
11/17/20	4/6/21
12/1/20	4/20/21
	5/4/21