



Curriculum Committee

Reviews and recommends new courses, new programs, modifications to existing courses and programs, and graduation requirements in support of the College mission. Curricular recommendations follow the prescribed on-campus processes which may include presentation to the District Technical Review Workgroup-Instruction (DTRW-I) and thereafter submission to the Board of Trustees for approval. All revised and new curriculum is submitted to the State Chancellor's Office for chaptering and/or approval.

GOALS for 2020-2021

Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Adhere to the approval processes of noncredit curriculum in accordance with VCCCD policy and Title 5 regulations
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Guide and support Culturally Responsive Curriculum
- Explore options for granting Credit for Prior Learning (CPL)

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input checked="" type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Marnie Melendez	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input checked="" type="checkbox"/> Erik Reese	
CTE Faculty Liaison (non-voting)	<input checked="" type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input checked="" type="checkbox"/> Ana Barcenas	
Student Representative (non-voting)	<input checked="" type="checkbox"/> Gasia Benlian	
Faculty member per department (Quorum is 12 out of 23 voting members)		
Articulation Officer	<input checked="" type="checkbox"/> Letrisha Mai	
Dean	<input checked="" type="checkbox"/> Robert Cabral	
Dean	<input checked="" type="checkbox"/> Howard Davis	
Dean	<input checked="" type="checkbox"/> Carol Higashida	
ACCESS/Learning Skills	<input type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input checked="" type="checkbox"/> Veronique Boucquey	
Business	<input checked="" type="checkbox"/> Ruth Bennington	<input checked="" type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input checked="" type="checkbox"/> Tiffany Pawluk	
Child Development/Education	<input type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input checked="" type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> Vacant	
English/ESL	<input type="checkbox"/> Wade Bradford	
Health Sciences	<input checked="" type="checkbox"/> Christina Lee	
Kinesiology, Athletics & HED	<input type="checkbox"/> Adam Black	
Librarian	<input checked="" type="checkbox"/> Danielle Kaprelian	
Life Sciences	<input checked="" type="checkbox"/> Beth Miller	
Mathematics	<input checked="" type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input checked="" type="checkbox"/> Kelsey Stuart	<input checked="" type="checkbox"/> Candice Larson
Performing Arts	<input type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input checked="" type="checkbox"/> Erik Reese	
Social Science	<input checked="" type="checkbox"/> Hugo Hernandez	
Visual Arts	<input checked="" type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:05 pm
- Guests: Robert Darwin, Brandon Elliott, John Everlove, and Shannon Macias

II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- HyFlex lecture training for faculty will be available soon, if interested please email Silva Arzunyan, Nicole Block, Jodi Dickey, or Tiffany Pawluk.
- Career week begins this week, please share with students. This is a virtual conference and currently have 520 registered students as of this morning.
- Perkins and Strong Workforce Funding applications are currently being accepted for career education related project, application is due by the end of March.
- Congratulations to Veronique Boucquey on her tenure.
- Reminder: please review [Curriculum Review Schedule 2020-2021](#) to determine which courses or programs will need to be submitted by the end of this academic year.

III. REVIEW AND APPROVAL OF MINUTES FROM FEBRUARY 16, 2021

- Co-Chair Letrisha Mai called for a motion to approve the February 16, 2021 Meeting Minutes. Scarlet Relle motioned for approval. Letrisha Mai seconded the motion. The motion carried with no votes against, and no abstentions.

IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

A. Consent Agenda

1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
BUS M30	3	B2	X	BUS 110	Introduction to Business	Fall 2021	Approved with 12 votes
BUS M37	3		X		Marketing	Fall 2021	Approved with 12 votes
MUS M07	3		X	CMUS 140X	Introduction to Music Business	Fall 2021	Approved with 12 votes
MUS M10	1		X	MUS 180	Concert Choir	Fall 2021	Approved with 12 votes
MUS M122	0.5-3		X		Independent Study - Music	Fall 2021	Approved with 12 votes
MUS M12	2		X	MUS 185	Vocal Ensemble	Fall 2021	Approved with 12 votes
MUS M13A	2		X		Fundamentals of Vocal Technique I	Fall 2021	Approved with 12 votes
MUS M13B	2		X		Fundamentals of Vocal Technique II	Fall 2021	Approved with 12 votes
MUS M13C	2		X		Advanced Vocal Development I	Fall 2021	Approved with 12 votes
MUS M13D	2		X		Advanced Vocal Development II	Fall 2021	Approved with 12 votes
MUS M23	1		X	MUS 180	Moorpark Symphony Orchestra	Fall 2021	Approved with 12 votes
MUS M24	1.5		X		Introduction to Music Education	Fall 2021	Approved with 12 votes
MUS M34	2		X	MUS 185	Contemporary Vocal Ensemble	Fall 2021	Approved with 12 votes



Outline Revisions (continued)

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
NS M09	0.5				Basic Skills: Health Care Professional	Fall 2021	Same as RADT M09. Approved with 12 votes
RADT M09	0.5				Basic Skills: Health Care Professional	Fall 2021	Same as NS M09. Approved with 12 votes
RADT M15	0.5		X		Venipuncture/ECG for RADT	Fall 2021	Approved with 12 votes
RADT M30	3		X		Nuclear Medicine Practice I	Fall 2022	Approved with 12 votes

2. **Course Deletion(s): no items to discuss.**
3. **Curricular Modification(s): no items to discuss.**
4. **Revised Program(s):**

Title	Effective Semester	Notes
AS-T in Business Administration	Summer 2021	Approved with 12 votes

B. Action Agenda:

1. **New Course(s):** a. B. Elliott: MUS M31B will cover 20th and 21st century. with 1 unit lab and 1 unit lecture.

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
MUS M31B	2				Opera and Musical Theatre Workshop II	Fall 2021	Approved with 12 votes

1. **Revision(s):** a. B. Elliott: MUS M31 has been split into two courses (MUS M31A and M31B) because the large genre was too much to cover in a one unit lab course. The first part is MUS M31A, and will cover Antiquity and 20th century, with 1 unit lab and 1 unit lecture.

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
MUS M31A	2				Opera and Musical Theatre Workshop I	Fall 2021	Unit increase from 1 to 2. Approved with 12 votes

2. **New Program(s):** a. J. Everlove: This new program offers students the opportunity to enhance their education with Health Science Disciplines, and connects a pathway to Health Science degrees offered at CSUCI and CSUN. This degree will also benefit students with prior courses in this area that are currently not eligible for a degree or transfer credit.

Title	Effective Semester	Notes
Health Science (AA)	Fall 2021	Approved with 12 votes

V. DISCUSSION ITEMS

A. Culturally Relevant Curriculum updates

- S. Relle will attend webinars and study group discussions with other colleges in California presented every two weeks.
- This is an opportunity to discuss enrollment management, and develop effective strategies to help under represented student population, and increase enrollment at our community college.
- Will continue to provide updates.
- Goal: invite, retain, and successfully graduate.

B. Credit for Prior Learning (CPL) updates

- Encourage all faculty to be open to opportunities to discuss CPL
 - Webinars will be presented Monday thru Thursday at noon, next week.
 - Invite all faculty to attend, and work together to see what we can apply here on our campus.
 - L. Mai will provide link to all CC members.
- February 9, 2021, Moorpark College CPL workgroup meeting highlights:
 - The Math Department formed their own committee to determine which courses might be eligible for CPL.
 - Math department serves entire campus, but could not feasibly give hundreds of tests for MATH M03.
 - Proposal: Math department would write a multiple choice MATH M03 test, and answer key. Each department would administer and grade the test, and then, determine if the student may receive credit and enter that department's program.
 - Is there interest or need for every department to do this? How will this be administered?
 - Check with L. Mai when reviewing courses with developmental pre-requisite courses due to articulation.
 - AB705 came from the idea that providing students the opportunity to take some transfer level courses with support are more likely to pass successfully.
 - Moorpark College (MC), Oxnard College (OC), and Ventura College (VC) should discuss which common courses and programs are agreed for CPL. We should support faculty at all three colleges with what they think is appropriate, but keep in mind that a common core listing might not work in every case.
 - Interest in CPL meetings, please email Scarlet Relle.
- District CPL meeting highlights:
 - Respect prior learning, but is there a maximum number of units a student can earn?
 - Consider placing percentage on the number of units or course from CPL.
 - Administrative Policy does not have a limitation on units earned from CPL.
 - Only limitation on units from CPL is that CPL could not count towards meeting the 12 units of residency towards a degree.
 - Advanced Placement exams must stand by themselves, and cannot add additional requirements to the Advanced Placement score. Each department could decide Advanced Placement exams **or** CPL with multiple measures. MC, OC, and VC to review current Administrative Policy to make possible revision recommendations, and update to make this point clear.
 - CPL forms will be edited. Joel Diaz, OC Registrar, and Letirsha Mai currently working on a draft.
 - Next meeting is March 18th at 10am, those interested please email L. Mai or S. Relle.
- February 26, 2021, CPL Summit highlights:
 - American Council on Education and Palomar Community College presented this event
 - Greater student success when all-inclusive and respect prior learning
 - Respect the knowledge received from outside of our college, but don't want to set-up students for failure
 - Making sure students have the tools needed to succeed.
 - CSU has a 25% maximum on CPL work/transfer to be applied to a bachelor's degree.
 - Could use this as a guide when revising our Administrative Policies



A. **Co-Chair Report:**

- Mid-term accreditation went well, and now moving forward with new process.
 - Self-evaluation due in two years, desk audit on self-evaluation, and campus visit is only in areas identified as needing further review after reviewing the desk audit.
 - With this new process, there is an opportunity for training, March 19th from 1pm-4pm. Those interested please email L. Mai, M. Rees, or S. Relle.
- Catalog
 - 2021-2022 Catalog will be the same as in the past.
 - 2022-2023 Catalog will be a “live” CourseLeaf (CL) Catalog. Details to follow.
 - Please review and update CL because information from CL will transfer to the live CL Catalog.
- Noncredit certificates
 - Working on details for noncredit certificates
 - Who will generate?
 - When will the process begin?
 - Which departments will work on this?

B. **DTRW-I:** none at this time

C. **Articulation:** none at this time

D. **Subcommittee/Workgroups:** none at this time

Meeting adjourned at 2:22pm

The next Curriculum Committee Meeting is scheduled for:

March 16, 2021

2020-2021 1 st Tuesday 1:00pm - 2:20pm & 3 rd Tuesday 1:00pm - 2:20pm	
2020	2021
09/04/20	01/19/21
09/15/20	02/02/21
10/06/20	02/16/21
10/20/20	3-2-21
11/03/20	3-16-21
11/17/20	4/6/21
12/04/20	4/20/21
	5/4/21