



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2020-2021

Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Adhere to the approval processes of noncredit curriculum in accordance with VCCCD policy and Title 5 regulations
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Guide and support Culturally Responsive Curriculum
- Explore options for granting Credit for Prior Learning (CPL)

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input checked="" type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input checked="" type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Marnie Melendez	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input checked="" type="checkbox"/> Erik Reese	
CTE Faculty Liaison (non-voting)	<input checked="" type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input checked="" type="checkbox"/> Ana Barcnas	
Student Representative (non-voting)	<input checked="" type="checkbox"/> Gasia Benlian	
Faculty member per department (Quorum is 12 out of 23 voting members)		
Articulation Officer	<input checked="" type="checkbox"/> Letrisha Mai	
Dean	<input checked="" type="checkbox"/> Robert Cabral	
Dean	<input checked="" type="checkbox"/> Howard Davis	
Dean	<input checked="" type="checkbox"/> Carol Higashida	
ACCESS/Learning Skills	<input checked="" type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input checked="" type="checkbox"/> Veronique Boucquey	
Business	<input checked="" type="checkbox"/> Ruth Bennington	<input checked="" type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input type="checkbox"/> Tiffany Pawluk	
Child Development/Education	<input checked="" type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> Vacant	
English/ESL	<input checked="" type="checkbox"/> Wade Bradford	
Health Sciences	<input checked="" type="checkbox"/> Christina Lee	
Kinesiology, Athletics & HED	<input checked="" type="checkbox"/> Adam Black	
Librarian	<input checked="" type="checkbox"/> Danielle Kaprelian	
Life Sciences	<input checked="" type="checkbox"/> Beth Miller	
Mathematics	<input checked="" type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input checked="" type="checkbox"/> Candice Larson	<input checked="" type="checkbox"/> Kelsey Stuart
Performing Arts	<input type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input checked="" type="checkbox"/> Erik Reese	
Social Science	<input checked="" type="checkbox"/> Hugo Hernandez	
Visual Arts	<input checked="" type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:03 pm
- Guests: Traci Allen, Patricia Colman, Daniela Guevara, and Shannon Macias

II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- None

III. REVIEW AND APPROVAL OF MINUTES FROM NOVEMBER 17, 2020

- Co-Chair Letrishia Mai called for a motion to approve the November 17, 2020, Meeting Minutes. Ruth Bennington motioned for approval. Wade Bradford seconded the motion. The motion carried with no votes against, and no abstentions.

IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

A. Consent Agenda

1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
ACCT M01	3		X		Introduction to Accounting	Spring 2021	Update + DE Approved with 15 votes
ACCT M40	3		X		Accounting Ethics	Spring 2021	Update + DE Approved with 15 votes
ACCT M50	3		X		Principles of Income Taxation	Spring 2021	Update + DE Approved with 15 votes
ACCT M51	3		X		Volunteer Income Tax Assistance (VITA)	Spring 2021	Update + DE Approved with 15 votes
ACCT M60	3		X		Excel for Accounting	Spring 2021	Update + DE Approved with 15 votes
ACCT M62	3		X		Quickbooks For PCs	Spring 2021	Update + DE Approved with 15 votes
ACCT M70	3		X		Payroll Accounting	Spring 2021	Update + DE Approved with 15 votes
ACCT M110	3		X	ACCT 110	Financial Accounting	Spring 2021	Update + DE Approved with 15 votes
ACCT M120	3		X	ACCT 120	Managerial Accounting	Spring 2021	Update + DE Approved with 15 votes
BUS M31	3		X		Introduction to Management	Spring 2021	Update + DE Approved with 15 votes
BUS M140	3		X	BUS 140	Business Information Systems	Spring 2021	Update + DE Approved with 15 votes
COL M01	3		X		College Strategies	Fall 2021	Same as COUN M05. Update + DE Approved with 15 votes
COL M05	3		X		Supervised Tutoring Across Curriculum	Spring 2021	DE only Approved with 15 votes
COUN M05	3		X		College Strategies	Fall 2021	Same as COL M01. Update + DE Approved with 15 votes
HED M01	2	E1	X		Health and Society	Spring 2021	Update + DE Approved with 15 votes
ICA M29B	1	E2	X		Intercollegiate Volleyball-Women/Off Season	Spring 2021	Update + DE Approved with 15 votes
MATH M12	3	D2	X		Mathematical Reasoning for Liberal Arts	Spring 2021	DE only Approved with 15 votes
NS M18	1		X		Nursing Skills Summer Lab	Summer 2021	DE only Approved with 15 votes



- 2. **Course Deletion(s): no items to discuss.**
- 3. **Curricular Modification(s): no items to discuss.**
- 4. **Revised Program(s):**

Title	Effective Semester	Notes
Kinesiology (AA-T)	Spring 2021	Approved with 15 votes

B. Action Agenda:

- 1. **New Course(s):** a. H. Hernandez: bringing course to help students meet the new Ethnic Studies graduation requirement, and working to develop additional courses to offer students more options.

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
ETHS M01	3		X		Introduction to Chicana/o Studies	Fall 2021	Approved with 15 votes

2. **Revision(s):**

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
ESL M901	61.25-70 hours		X		High-Beginning Noncredit ESL	Spring 2021	Change in credit hours: 56-72 61.25 - 70 hours Approved with 15 votes
ESL M903	61.25-70 hours		X		High-Intermediate Noncredit ESL	Summer 2021	Change in credit hours: 56-72 61.25 - 70 hours Approved with 15 votes
ESL M904	61.25-70 hours		X		Advanced Noncredit ESL	Spring 2021	Change in credit hours: 56-72 61.25 - 70 hours Approved with 15 votes
ICA M28B	1	E2	X		Intercollegiate Track and Field – Women/Off Season	Spring 2021	Unit change: 3 1 units Approved with 15 votes

- 3. **New Program(s):** a. S. Relle: This certificate could lead to an A.S. degree, and is designed to prepare students for transfer particularly as Mechanical, Aerospace, Manufacturing, Civil, or Electrical engineering majors. This program also prepares students for internship opportunities.

Title	Effective Semester	Notes
Engineering (COA)	Spring 2021	Approved with 15 votes

V. DISCUSSION ITEMS

A. Guided Pathways (Traci Allen)

- Program map sample reviewed
 - Involved both instructional faculty and counseling faculty
 - Will need to be maintained
- Degree works templates
 - Default Ed plan reviewed
 - Prefilled
 - Will need to be maintained



Guided Pathways (continued)

- Prospective students
 - New software purchased
 - Program mapper
 - Interactive tool and will provide added guidance
 - Will need to be maintained
- Program approval process flow chart reviewed, and ideas for updates/communication/suggestions
 - Faculty brings revisions/new curriculum to Success Team? Discussion and not a decision making group; OR add faculty lead to be part of Tech Review?
 - Not just about programs, but to include course changes too
 - How do we communicate across the department/college? How do we maintain? Best cross collaboration to benefit student
 - Suggestions/Concerns:
 1. Faculty of Guided Pathways to review the ballot and bring back changes
 2. Input and feedback should be early on to eliminate a lot of the back and forth changes after Technical Review
 3. Faculty member should be both at Success Team level and Curriculum Committee level
 4. Is Success Team temporary? Response: not temporary, but roles will change when grant is no longer available; members might change. Do not know how it will change. Possibly extending beyond the grant to a new model, but need systems to communicate.
 5. Maybe have counseling bring back information to Guided Pathways
 6. The missing piece could be early in the process during development or revision because J. Dickey and L. Mai currently report changes back to counselors
 7. Add agenda item to provide Guided Pathway faculty to discuss curriculum changes

B. Credit for Prior Learning (CPL)

- Three member workgroup (Scarlet Relle, Robert Cabral, and Johnny Conley)
- Advisory role to the district and colleges in the district
- Invitation for faculty volunteers, please email Scarlet Relle
- Would like to start the meeting early next semester

VI. REPORTS AND INFORMATION

A. Co-Chair Report

- **Career Technical Education (CTE) Project**
 - Reviewed the list of 15 programs that will require program updates this Spring 2021
 - Labor Market Information (LMI) received will need to be sent to A. Barcenas

B. DTRW-I – none to report

C. Articulation – none to report

D. Subcommittee/Workgroups – none to report

E. New Curriculum Approvals at the State (CCCCO): none to report at this time.

Meeting adjourned at 2:25 pm

The next Curriculum Committee Meeting is scheduled for:

January 19, 2021

2020-2021 1 st Tuesday 1:00pm - 2:20pm & 3 rd Tuesday 1:00pm - 2:20pm	
2020	2021
9/1/20	1/19/21
9/15/20	2/2/21
10/6/20	2/16/21
10/20/20	3/2/21
11/3/20	3/16/21
11/17/20	4/6/21
12/1/20	4/20/21
	5/4/21