



Curriculum Committee

Reviews and recommends new courses, new programs, modifications to existing courses and programs, and graduation requirements in support of the College mission. Curricular recommendations follow the prescribed on-campus processes which may include presentation to District Council on Curriculum and Instruction (DCCI) and thereafter submission to the Board of Trustees for approval. All revised and new curriculum is submitted to the State Chancellor's Office for chaptering and/or approval.

GOALS for 2022-2023

Continue implementation of course cycle of review (5-Year Review)

- Continue implementation of COR/program review
- Ensure curriculum (credit and noncredit) compliance with Title 5 regulations and the latest edition of PCAH
- Create new ADTs, review and if necessary, update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Review and if necessary, update courses and propose new courses for C-ID
- Continue implementation of CTE 2-year program review processes
- Continue to explore options for granting Credit for Prior Learning (CPL)
- Encourage the consideration of IDEAA (Inclusion, Diversity, Equity, Antiracism, Accessibility) across curriculum
- Encourage reduction of barriers to promote diversity, equity, and inclusion through curriculum



A. Non-Voting Members

- Co-chair, Vice President of Academic Affairs (tie-breaking vote): John Forbes - Present
- Co-chairs, Faculty (tie-breaking vote): Letrisha Mai - Present and Scarlet Relle - Present
- A.F.T. Representative (non-voting): Susan Kinkella
- Academic Data Specialist (non-voting): Alan Courter
- Academic Senate President (ex officio, non-voting): Erik Reese - Present
- C.T.E. Faculty Liaison (non-voting): Vacant
- Curriculum Technician (non-voting): Ana Barcenas - Present
- Student Representative (non-voting): Sergio Mendieta - Present

B. Voting Faculty Members

- Articulation Officer: Letrisha Mai - Present
- Dean: Robert Cabral
- Dean: Josepha Baca
- Dean: Carol Higashida - Present
- ACCESS/Learning Skills: 1st Jolie Herzig - Present, 2nd Silva Arzunyan
- Behavioral Sciences: Veronique Boucquey
- Business: Ruth Bennington - Present
- Chemistry & Earth Sciences: 1st Tiffany Pawluk, 2nd Robert Keil
- Child Development/Education: 1st Shannon Coulter - Present, 2nd Cynthia Sheaks
- Counseling: Jodi Dickey - Present
- EATM: Jennifer Warden
- English/ESL: Wade Bradford
- Health Sciences: 1st Robert Darwin - Present, 2nd Christina Lee
- Kinesiology, Athletics & HED: Adam Black
- Librarian: Danielle Kaprelian - Present
- Life Sciences: 1st Audrey Chen – Present, 2nd Beth Miller
- Mathematics: Renée Butler - Present
- Media Arts & Communication Studies: Candice Larson - Present
- Performing Arts: Nathan Bowen - Present
- Physics, Astronomy & Engineering: Erik Reese - Present
- Social Science: Hugo Hernandez - Present
- Visual Arts: 1st Clare Sadnik - Present
- World Languages: Perry Bennett



MINUTES

I. CALL MEETING TO ORDER

- Meeting began at 1:09 pm
- Guests: Cassandra Marcum, and Kelly Porto-Garcia

II. TIMELY BUSINESS

A. Brown Act Teleconference Suspensions During a State of Emergency

New legislation modified the Brown Act, enabling virtual meetings during a state of emergency ([Gov code Section 54953](#)). Curriculum Committee must agree that the emergency impacts the ability to meet safely in person and “make the findings” (reconsider emergency circumstances and its impact on meeting safely) every 30 days to continue virtual meetings.

- L. Mai called for a motion to continue virtual meetings. S. Relle seconded the motion. The Curriculum Committee members unanimously voted in favor to continue virtual meetings.
- In-person meetings begin 3/7/2023. No more hyflex option.

III. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- R. Butler: Study Abroad trip to Peru, Summer 2023, may be delayed. More information to follow. Also, an informational meeting this Friday at 10am, for faculty who want to lead a study abroad program in the future

IV. STUDENT REPORTS

- S. Mendieta: recent events were National Penguin Day at 11am – 1pm; Financial Literacy Workshop; VCAS Comet Observing, and January 31st thru February 1st Club Rush



V. REVIEW AND APPROVAL OF MINUTES FROM DECEMBER 6, 2022

- L. Mai called for a motion to approve the December 6, 2022 Meeting Minutes with proposed edits. S. Relle seconded the motion. The motion carried with no votes against, and no abstentions.

VI. DISCUSSION ITEMS

A. Bachelor's program update

- Waiting on Biomanufacturing bachelor's program approval from Board of Governors. State Chancellor's Office sent letter about attempting to resolve the issues with duplication. ACCJC approval has been received. Program target start date is Fall 2024.
- Cybersecurity and Network Operations bachelor program was submitted successfully. Program target start date is Fall 2024.
- Oxnard College submitted two bachelor's programs: Dental Hygiene, and Legal Advocacy. Ventura College submitted an Automotive Technology bachelor's program.

VII. REPORTS AND INFORMATION

A. Co-Chair Report

- AB 928 virtual meeting Jan. 26. Information to be forwarded to committee members.
- CPL meetings will continue next week.

B. DCCI

- Curriculum forwarded to BOT



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C. Articulation

- Nothing to report

D. Subcommittee/Workgroups

- Nothing to report

Meeting adjourned at 1:29 pm

Next Meeting: February 7, 2023

2022-2023 Curriculum Meetings

Time: 1:00pm - 2:20pm

Dates:

- ~~September 6, 2022~~
- ~~September 20, 2022~~
- ~~October 4, 2022~~
- ~~October 18, 2022~~
- ~~November 1, 2022~~
- ~~November 15, 2022~~
- ~~December 6, 2022~~
- **January 17, 2023**
- February 7, 2023
- February 21, 2023
- March 7, 2023
- March 21, 2023
- April 18, 2023
- May 2, 2023