

**AGENDA**

**Professional Development Committee**

**Wednesday, November 18, 2015, 2:30PM-4:00PM in A138**

Charter: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

* Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities
* Plan, implement, and assess classified staff professional development opportunities
* Coordinate, promote, and assess college-wide professional development activities
* Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
* Evaluate applications and award other funds provided to the professional development committee

**MEMBERSHIP/ATTENDANCE**

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| --- | --- | --- | --- | --- | --- |
|  | **MEMBER** | **Attendance** |  | **MEMBER** | **Attendance** |
| **Co-Chair Dean** | Amanuel Gebru |  | **Co-Chair Faculty** | Nenagh Brown |  |
| **Co-Chair Classified** | April Doud |  | **Dean** | Jennifer Kalfsbeek |  |
| **Languages and Learning Resources** | Judith Ramos  Tracy Tennenhouse |  | **Performing Arts and Student Life** | Giselle Ramirez  Steve Doyle  Alt: Beth Megill |  |
| **Mathematics**  **and Physical Sciences** | Brendan Purdy |  | **Athletics, Arts, and Institutional Effectiveness** | Tracie Kephart  Svetlana Kasalovic  Alt: Joanna Miller |  |
| **Behavioral and Social Sciences** | Patty Colman  Ray Zhang  Alt: Nadia Monosov |  | **Business, Science, and Child Development** | Mary Mills  Vince Crisostomo |  |
| **Enrollment Services, Health and Life Sciences** | Argie Clifford  Rachel Messinger |  | **Classified** | Gilbert Downs  Elizabeth Salas  Alt: Yolanda Navarro |  |
| **Instructional Technology** | Tracie Bosket |  | **AFT Rep** | To be announced |  |
| **Student Rep** | Julie Gonzalez |  | **GUESTS** |  |  |

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| **AGENDA ITEM** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |
| 1. Call to order  2. Public comments  3. Approval of minutes  10/21/15 (attachment) |  |
| **PROFESSIONAL DEVELOPMENT EXERCISE** |  |
| 1. Led by Amanuel Gebru |  |
| **PREVIOUS BUSINESS** |  |
| 1. Planning for Spring PD Days  2. PD survey, Spring 2016  3. Report from PD visit to C of Canyons/cont.   * PD Coordinator? (release time/PT position)   (attachment) |  |
| **NEW BUSINESS** |  |
| 1. Classified PD funding  2. Survey from Equity Workshops with Drs Harris  and Wood |  |
| **REPORTS** |  |
| Professional Development Assessments  1. January PD program  2. Emergency Preparedness presentation  3. Fall PD Week | Reports pending. |
| Faculty Travel Funding Workgroup  1. FT funds expended and remaining  2. PT funds expended and remaining | Report:  1. FT: $1,800 expended in October; $5,415 remaining  2. PT: $0 remaining |
| Classified Workgroup | Report: |
| Steal an Idea Workgroup | Report:  Nov. 12: Texting Your Students, Rachel Messinger  Seventeen faculty members turned out (15 in person, 2 online) to see a talk on private, anonymous bulk text messaging using Remind.com.  Attendees learned how to use the application and incorporate the technology into their own classes as a new way to stay in contact with students. |
| Kudos | Report:  No kudos recommendations received. |
| **ANNOUNCEMENTS** |  |
|  |  |
| **NEXT MEETINGS** |  |
| 11/18/15 | 01/20/16  02/17/16  03/16/16  04/20/16 |
| **Adjournment** |  |