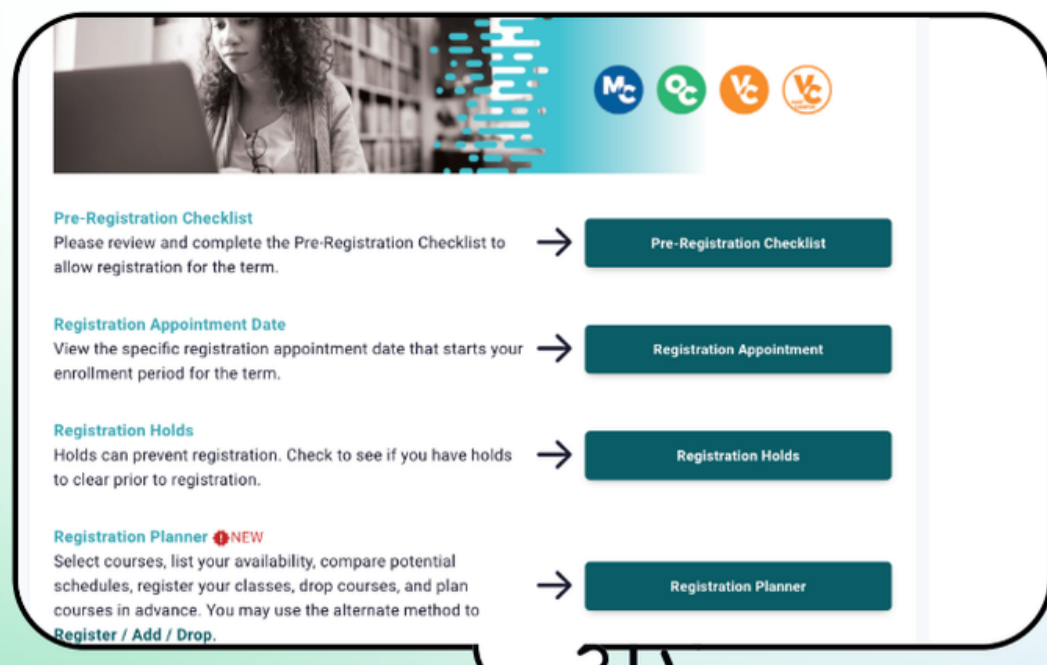


Start Here: Log into **My.VCCCD.edu**

Use the search to find the Registration Planner
Or use the left navigation menu to find "Registration & Payments" under the "Pages" section, then click "Registration".



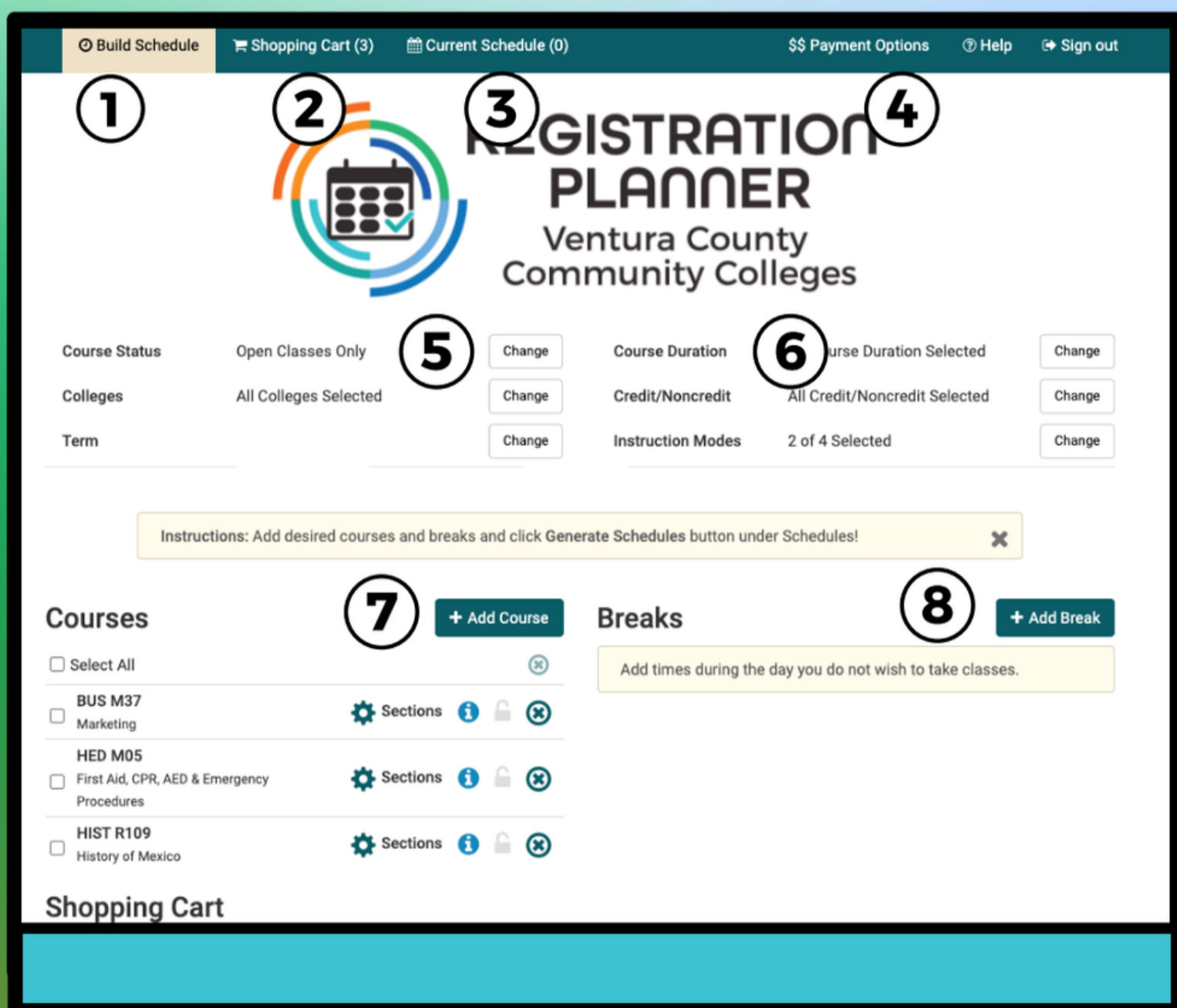
REGISTRATION PLANNER
Ventura County Community Colleges



Complete your Pre-Registration Checklist, then continue to the Registration Planner.

Remember: Apply once, attend any campus!

Get to Know Your Registration Planner:



1 Build Schedule: Main Schedule Builder

2 Shopping Cart: View Selected Courses & "Checkout"

3 Current Schedule: View Registered Courses

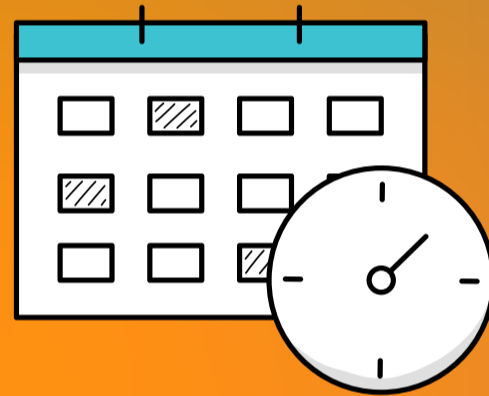
4 \$\$ Payment Options: Complete Registration by paying for classes or signing up for a payment plan

5 Choose: Open/Closed/All Classes
Colleges selected
Terms available

6 Choose: Course Length
Credit/Noncredit
Modes of Instruction

7 Add Courses

8 Add Break: Block out times in your schedule for lunch, work, etc.



Create Your Schedule!

Helpful Tip: Schedule some breaks!

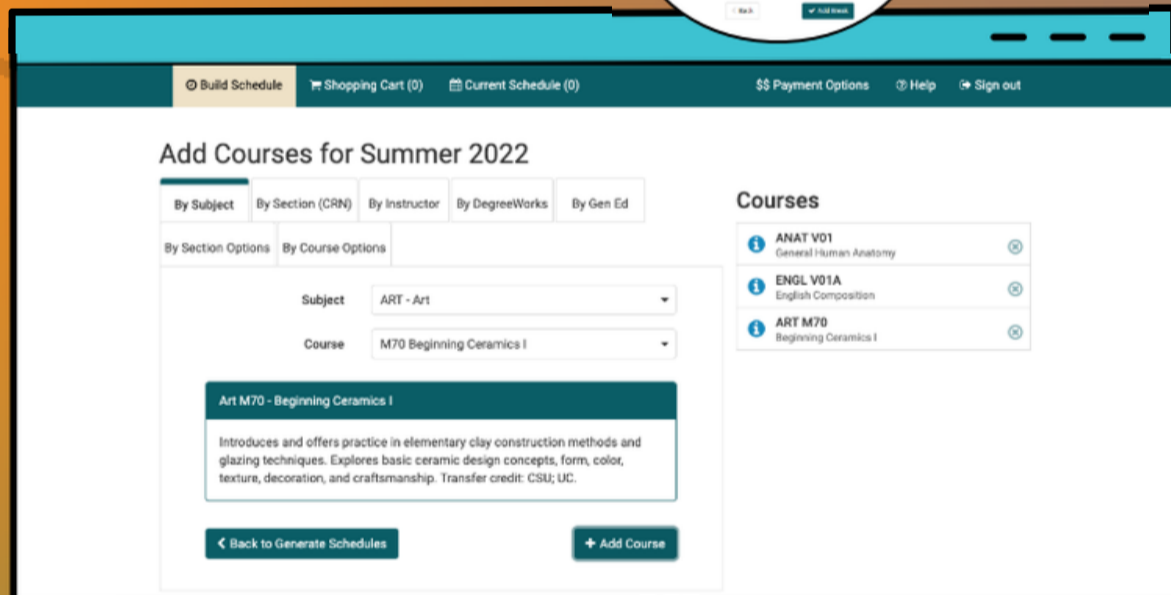
Step 1

Add your courses:

Search by...

- Subject
- Section
- Instructor
- DegreeWorks
- Gen Ed

Choose your courses & Registration Planner will generate schedules for you!

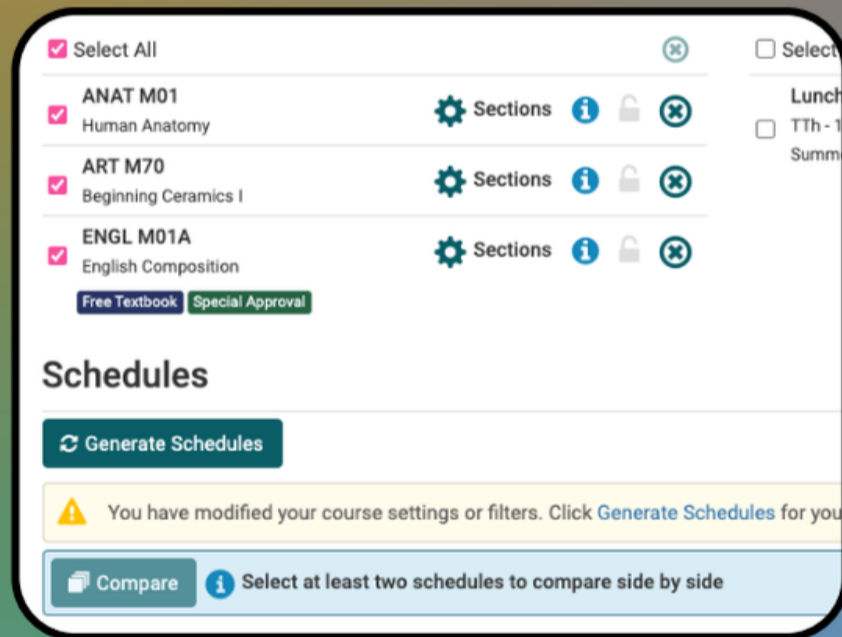


Step 2

Generate Schedules:

Your added courses will show up on the Build Schedule main page

All your courses added? Now generate your schedule options!



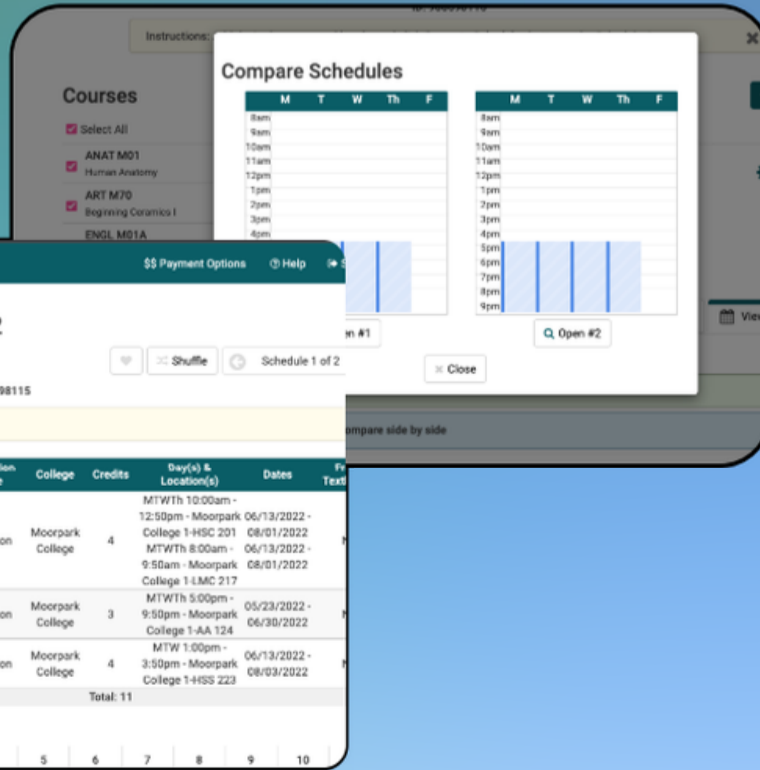
Step 3

Compare & Select Your Schedule:

Based on your courses and breaks (if any), Registration Planner will generate all your possible schedules! Compare and pick the best schedule for you and click Send to Shopping Cart.

[Send to Shopping Cart](#)

You can also choose the Compare button to see a side-by-side view of potential schedules.

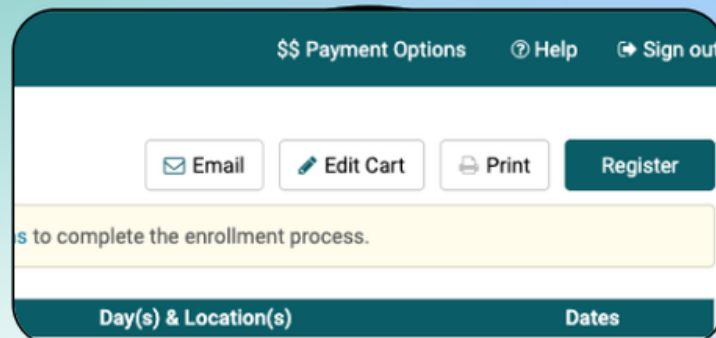


Step 4

In the Shopping Cart, click Register.

You're almost done!

Go to \$\$ Payment Options to finalize your registration. Pay your fees or sign up for a payment plan!



Reminder: Don't wait to try it out! You can save your schedules ahead of your registration date!

